

From: [Welborn, Christian D](#)
To: [Otto, Kelle E](#); [Harger, Carolyn](#)
Subject: Fwd: RQ 136863
Date: Wednesday, April 7, 2021 3:53:03 PM

Christian Welborn
Director of Student Life and Activities
Broken Arrow Public Schools

Begin forwarded message:

From: "Barber, Crystal E" <cbarber@baschools.org>
Date: April 7, 2021 at 3:19:44 PM CDT
To: "Welborn, Christian D" <cwelborn@baschools.org>
Subject: RE: RQ 136863

I approve of these changes.

Remember the Mission,

Crystal Barber, M.Ed

Principal

Broken Arrow High School

1901 E. Albany

Broken Arrow, OK 74012

Office: (918) 259-4701

No significant learning happens without a significant relationship.

Dr. James Corner

From: Welborn, Christian D
Sent: Wednesday, April 7, 2021 3:14 PM
To: Barber, Crystal E <cbarber@baschools.org>
Subject: Fwd: RQ 136863

Can you send me an email that you approve these changes?

Christian Welborn
Director of Student Life and Activities
Broken Arrow Public Schools

Begin forwarded message:

From: "Welborn, Christian D" <cwelborn@baschools.org>

Date: April 5, 2021 at 8:00:00 AM CDT
To: "Perry, Chuck R" <cperry@baschools.org>
Subject: FW: RQ 136863

Good morning,

Here's an example of the nit picking type of behavior we tend to see from finance. They are telling us rentals isn't on our budget guidelines, but we DID put contracted services and listed in parenthesis "such as DJ, photobooth.." Luckily this time, we have a board meeting on Monday, so it would be a non-issue, but I'm frustrated that they aren't considering this as a contracted service. Can you use this as an example for Natalie? If this continues and timing isn't in our favor, I'm afraid we're going to be denied services for some of these massive events.

Christian Welborn
Director of Student Life and Activities
Broken Arrow Public Schools
O: 918-259-8571
cwelborn@baschools.org

From: Harger, Carolyn
Sent: Monday, April 5, 2021 7:51 AM
To: Welborn, Christian D <cwelborn@baschools.org>
Subject: FW: RQ 136863

From: Otto, Kelle E
Sent: Friday, April 2, 2021 11:04 AM
To: Harger, Carolyn <charger@baschools.org>
Subject: RQ 136863

Hi Carolyn,

I was reviewing RQ 136863 and noticed "Rentals" was not included on the Budget Guidelines. I typed this in Excel and attached it along with the current **Project 874** Budget Guidelines. Please make sure I didn't leave anything off, get the approvals/signatures (email approvals are fine too), and send back to me before noon on Tuesday, 4/6/21. I'll hold the RQ until we have it Board approved.

Also, did you send a contract for this RQ? I just wanted to make sure it was submitted.

I really appreciate you working on this! If you have any questions, please let me know.

Thank you!

Kelle Otto

Budget/Treasury Analyst & Assistant Treasurer
Broken Arrow Public Schools
918-259-5729



RECONCILIATION WORKSHEET FOR ACTIVITY FUND REVENUE/EXPENDITURE (PROFIT/LOSS)

REVISED

SITE:

ACTIVITY FUND ACCOUNT NAME AND PROJECT:

PROGRAM (include with 893 Club Accounts only):

DATE: Form completed on March 26, 2021

720-BA Senior High School
877-ROBOTICS

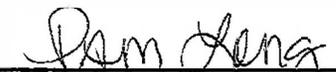
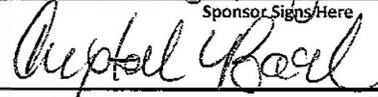
Fiscal Year: July 1, 2020 - June 30, 2021

REVENUE SOURCES		
Est. Date or Season	Deposit Type	Est. Amount
FALL	Allied Motion Donation	\$1,000.00
FALL	Fall Student Dues	\$ 1,500.00
SPRING	Waste Management	\$ 1,000.00
FALL	AEP Grant	\$ 1,000.00
FALL	Wal-Mart	\$ 3,000.00
SPRING	Boeing Grant	\$ 3,000.00
FALL	First Robotics Regrant	\$ 4,000.00
SPRING	Department of Defense	\$ 2,500.00
SPRING	Spring Student Dues	\$ 1,000.00
SPRING	Shirt Sales	\$ 400.00
FALL	Mentor Donations	\$ 400.00
Go to Page 2 if more rows/cells are needed		
TOTAL FROM PAGE #2		\$ -
Total Revenue		\$ 18,800.00

EXPENSES		
Est. Date or Season	Expense	Est. Amount
SPRING	Robotics competitions	\$ 13,000.00
SPRING	Hotel	\$ 6,000.00
SPRING	Meals	\$ 2,400.00
SPRING	Activity Bus	\$ 1,500.00
SPRING	Shirts	\$ 400.00
SPRING	Robot Parts	\$ 500.00
2020-2021	Wal-Mart	\$ 500.00
2020-2021	Substitutes	\$ 759.00
2020-2021	Awards, Refreshments, Décor, Regalia	\$500.00
Go to Page 2 if more rows/cells are needed		
TOTAL FROM PAGE #2		\$ -
Total Expenses		\$ 25,559.00

Beginning Fund Balance	\$	6,759.00	(A1) From Report**
Revenue	\$	18,800.00	(A2)
Expenditures	\$	25,559.00	(B1)
Ending Fund Balance =			
Net Profit	\$	-	(B2) (A1+A2-B1-B2)

** Run this report in iAccounting (Wengage): Options -> Analysis Tools/Reports -> Revenue Expenditure Summary


 Sponsor Signs Here

 Activity Fund Custodian Signature

3-29-21
 Date
 3-29-21
 Date

